SCHOLARSHIP INSTRUCTIONS FOR STUDENTS

Prepare

✓ Gather your current transcript (official transcript not required, but must include all courses to date) and resume or curriculum vitae, and list of externships.

✓ Notify your references that you are applying and provide them with the **Instructions for Scholarship References** document. Note: The Coyote Rock Ranch scholarship also requires a personal reference.
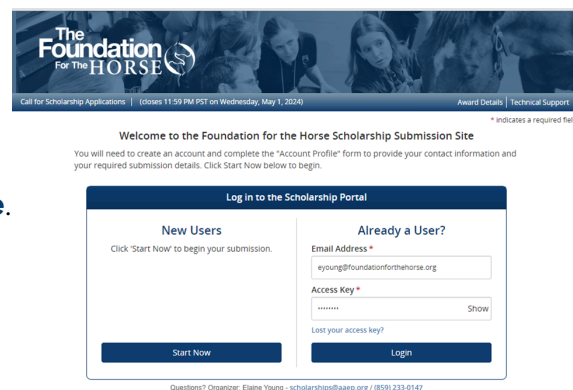
Apply

The Foundation uses **Cadmium** to collect and review a **single online application** for all eligible scholarships based on graduation year.

✓ Create an account & complete the **Account Profile**.

✓ **Start a New Application –**
Enter your **LAST NAME, FIRST NAME** in the **Applicant Name** field. Choose the **Scholarship Type** based on your graduation year.

TIP You can save and return to the application at any time, but you must click the "continue" or "save" buttons that appear at the top right or end of every task. This is especially important in the essay task. You can return to any task and edit it before final submission.

✓ Complete the **Task List.**
All tasks must be completed before you can **Save Application.**

1. Applicant Information

2. Upload – Resume, Transcript, Externships

- Resume or Curriculum Vitae – Include your equine and veterinary experience, along with community and scholastic leadership experience. Document should not to exceed two pages. Preferred file is PDF or Word format.
- Transcript – Official transcripts are not required; however, your transcript must be current and easily readable. Preferred file is PDF format, screen shots will not be accepted.
- List of Externships – Include completed and future scheduled externships. List the Practice, dates, and if completed the areas of practice you observed/participated in. Preferred file is PDF or Word format.

TIP Tasks can be completed in any order – except for **Task 4: Reference Contacts** which must be completed before **Task 5: Recommendation**. Invite your references (task 4) **EARLY**, so they have ample time to complete their portion of the recommendation.

3. Essay Questions

Provide additional information about yourself through the following essay questions, each limited to 350 words.

Prompts for 2027 graduates

- Ambition & Career Goals: The First Five Years
- Leadership in the Equine Veterinary Community
- Challenges in Equine Veterinary Medicine

Prompts for 2026 graduates

- Ambition & Career Goals: The First Five Years
- Challenges in Equine Veterinary Medicine
- Role of Mentorship in Equine Veterinary Medicine
- Professional Advocacy and Leadership in Equine Veterinary Medicine

4. Reference Contacts

Here you will invite your references to add to your application.

Required Recommendations

- Clinical Instructor
- AAEP Private Practitioner
- Personal Reference (2026 graduates only)

TIP After you click "invite" you reference, they will receive an email from **noreply@goCadmium.com** with a direct link to create a profile and complete their recommendation for your application. **Remind them to check junk & spam folders.**

5. Recommendation

This task is for your invited references.

Applicants are responsible for monitoring the completion of their references. Content of the recommendation is NOT visible to applicants. A ✅ indicates a complete recommendation.

TIP You can monitor your references progress and send reminders by clicking the invite button. Once all are complete, you MUST click the "complete task" button.

References are asked to evaluate the following skills:

- Horse Handling
- Critical / Clinical reasoning
- Teamwork / Collaboration
- Dependability / Honesty
- Client Communication
- Leadership
- Self-reliance / Work Independently
- Common sense

6. Acknowledgement

Here you will acknowledge that falsification of information may lead to your disqualification from the scholarship selection process.

- ✔ **Applicants** are responsible for insuring all tasks, including recommendations, are complete before they can **Save Application.**

- ✔ Review your application summary and click **Submit**

To officially submit your application for review, click **Submit** on the **APPLICATION SUMMARY** page.

Home / Application / Tasks / Submit

APPLICATION SUMMARY   Submit

Application DUE: May 15, 2025

NOTE: References are asked to complete their recommendations by May 12, 2025 to provide applicants time to review before final submission.